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Training  
Workbook

Medical

Coding

Training

Workbook

Answers

UNIQUE! 100 real-world coding reports provide experience with reports similar to those you will

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Training

encounter in practice.

Theory exercises

include fill-in-the-

blank, multiple choice,

and true or false

questions. Practical

exercises offer

additional practice

with line coding.

Coding answer format

mirrors that of Buck's

main text (including

"multiple codes

needed" icons to

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Answers  
indicate when more than one code should be assigned).

Answers to odd-numbered questions are available in Appendix B, allowing you to check your accuracy.

The 2011 CPC®  
CERTIFICATION  
STUDY GUIDE  
delivers a  
comprehensive

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Answers  
review for students  
preparing to take the  
AAPC CPC

Certification exam.

Beginning with a complete summary of the business of medicine, the study guide ensures students have a solid understanding of the medical office and the role the coder plays in the medical office.

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This study guide covers ICD-9-CM guidelines using real-life examples and each body system is reviewed, including coverage of the anatomy, related diagnosis coding, CPT® coding, HCPCS Level II coding, and modifiers. The end-of-chapter questions are

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modeled after those on the actual certification exam to help students thoroughly prepare, while operative notes for them to code provide a brief practicum experience. Finally, the 2011 CPC® Certification Study Guide contains additional testing techniques and a

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35-question practice exam for students to put their skills to the test.

The CPC exam is comprised of 150 multiple-choice questions. The test takes five hours and 40 minutes to complete, making it fairly rigorous. There are two breaks in the middle of the test. The

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CPC exam costs \$300 to take, but only \$260 if the test-taker is a member of the AAPC (annual dues are \$125 for individuals and \$70 for students). The CPC exam thoroughly tests a coder's grasp of the entire coding process, from medical terminology to code sets and beyond. Per



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the AAPC's website, the CPC exam covers 24 subject areas, including anesthesia, radiology, and medicine. You should recognize a number of these (like Evaluation and Management, or Radiology) as sections of the CPT code manual. Others, like Anatomy and

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Physiology, are parts of the coder's everyday skill set. You should note that the questions on the exam are not divided or identified by the topic they are related to. That is, questions on the CPC exam will test you on all of the above 24 fields of medical coding, but they won't outright

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say, "This is an  
anesthesia question."

Instead they'll just ask  
you about anesthesia,  
or surgery, or human  
anatomy. During the  
test, you'll be  
presented with a  
number of tests cases  
pertaining to the  
practice of coding.

These test case  
questions will present  
you with a condensed

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## Training

## Workbook

## Answers

medical report and ask you to select the correct set of codes from the answers below. For instance, a test case question might read: "Sarah, a 45-year-old patient, visits the doctor and presents symptoms including a sore throat, swollen lymph nodes, and a fever. After performing a

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rapid strep test, the doctor confirms a diagnosis of streptococcal sore throat. The doctor prescribes an Amoxicillin as an antibiotic. Which of the following are the correct codes for this diagnosis, procedure and prescription?"There are also general

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knowledge questions, like "Which types of joints are synovial?" that don't have an attached test case. That question's related to the musculoskeletal system, but the test won't come right out and say so. You'll have to rely on your knowledge of code sets, medical

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terminology, best  
practices, and the  
coding process in

general to

pass. Individuals who

earn a score of 70

percent or better (105  
correct questions) will

pass the CPC exam.

If you fail your first

test, you are allowed

one free

retake. GETTING

CERTIFIED Once you

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pass the CPC exam, you are not officially certified by the AAPC until you fulfill a few other criteria. In order to complete a CPC certification, you must become a member of the AAPC.

Certification is also limited to coders with two years of professional experience or those



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willing to complete an  
apprentice

program. As such, the  
CPC exam is

recommended for  
individuals who have  
already started their  
coding career. That  
won't prevent us from  
going over the basics  
of this important  
exam.

Theory and practical  
review questions

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(located at the end of each chapter) focus on recalling important chapter information and application of codes. A step-by-step approach makes it easier to build your coding skills and remember the material. Learning objective and glossary review questions reinforce your

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understanding of key chapter concepts and terms 30-day trial to TruCode® Encoder Essentials gives you experience with using an encoder (plus access to additional encoder practice exercises on the Evolve website).  
UNIQUE! "Real-life" coding reports simulate the reports

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procedures being coded, and include examples taken directly from Elsevier's professional ICD-10 and HCPCS manuals. UNIQUE! Four coding-question variations □ covering both single-code questions and multiple-code questions and scenarios □ develop

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your coding ability  
and critical thinking  
skills. **UNIQUE!**

Coders □ Index in the  
back of the book  
makes it easy to  
quickly locate specific  
codes. Official  
Guidelines for Coding  
and Reporting boxes  
show the official  
guidelines wording for  
inpatient and  
outpatient coding

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alongside in-text  
explanations.

Exercises, Quick Checks, and Toolbox features reinforce coding rules and concepts, and emphasize key information. Valuable tips and advice are offered in features such as From the Trenches, Coding Shots, Stop!,

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Caution!, Check This  
Out, and CMS Rules.

Sample EHR

screenshots (in  
Appendix D) show  
examples similar to  
the electronic health  
records you will  
encounter in the  
workplace.

Buck's Step-by-Step  
Medical Coding, 2021  
Edition

Fordney's Medical



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in medical coding**

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**with guidance  
from the most  
trusted name in  
coding education!  
From Carol J.  
Buck, the  
bestselling Step-  
by-Step Medical  
Coding is a  
practical, easy-to-  
use resource that  
shows you exactly  
how to code using**

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inpatient coding,  
with an Evolve  
website that  
includes 30-day  
access to  
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Essentials. No  
other text so  
thoroughly covers  
all coding sets in  
one source!**

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Essentials (in  
addition to  
separate encoder  
practice exercises  
on the Evolve  
companion  
website) help you  
understand how  
to utilize an  
encoder. A step-**

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makes it easier to  
build skills and**

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material.**

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confidential  
information)  
simulate the  
reports you will**

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**actual cases. Over  
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include medical  
conditions and  
procedures to  
help you**

**understand the  
services being  
coded. Exercises,**

*Page 31/327*

**Quick Checks,  
and Toolbox  
features reinforce  
coding rules and  
concepts, and  
emphasize key  
information.**

**Valuable tips and  
advice are offered  
in features such  
as From the  
Trenches, Coding  
Shots, Stop!,**



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coding-question  
variations  
develop your  
coding ability and  
critical thinking  
skills, including  
one-code or  
multiple-code  
answers. Official**

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**Guidelines for  
Coding and  
Reporting boxes  
allow you to read  
the official  
guidelines  
wording for  
inpatient and  
outpatient coding  
alongside in-text  
explanations.  
UNIQUE! Coders'  
Index makes it**

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**easy to quickly  
locate specific**

**codes. Sample**

**Electronic Health  
Record**

**screenshots in  
the appendix**

**provide examples  
similar to the**

**EHRs you will**

**encounter in the**

**workplace. Online  
practice activities**

Training  
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**on Evolve include questions such as multiple choice, matching, fill-in-the-blank, and coding reports. A workbook corresponds to the textbook and offers review and practice with more than 1,200 theory, practical,**

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**and report  
exercises (odd-  
numbered**

**answers provided  
in appendix) to  
reinforce  
understanding of  
medical coding.**

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separately.**

**Medical Coding  
Online uses  
animations,**

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**photographs,  
drawings,**

**narrated slide**

**shows, case-**

**based exercises,**

**pop-up**

**definitions, and**

**professional**

**insights to**

**reinforce coding**

**concepts from the**

**Step-by-Step text.**

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**coding and**

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**concepts, audit**

**scope and**

**statistical**

**sampling**

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**record audit  
abstraction, and  
category risk  
analysis and  
communication.  
The study guide  
covers all the  
content sections  
found on the  
exam and will  
also provide you  
with testing tips  
for taking the**

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**AAPC's CPMA®  
exam. The study  
guide is not an**

**introduction to  
coding but a  
review of coding  
concepts. Key**

**Features: -**

**Practical**

**Examples -**

**Testing**

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**Questions  
designed to  
mimic the**

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exam - Each  
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ten review  
questions geared  
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concepts - Study  
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same task force**

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50 Test your  
Knowledge  
questions with  
answers and  
rationales - 50  
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test with answers  
and rationales  
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**These online  
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health care  
professionals  
correctly report  
and bill medical  
procedures and  
services.**

**Providers want  
accurate  
reimbursement.**

**Payers want  
efficient claims**

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**processing. Since  
the CPT® code  
set is a dynamic,  
everchanging  
standard, an  
outdated  
codebook does  
not suffice.**

**Correct reporting  
and billing of  
medical  
procedures and  
services begins**

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help of physicians  
and other experts  
in the health care  
community,  
creates and  
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Radiology  
citations --  
provides cross-  
referenced  
information in**

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guidelines on the  
updated codes for  
office or other  
outpatient and  
prolonged  
services section**

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**incorporated A  
comprehensive**

**index -- aids you  
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related to a**

**specific**

**procedure,**

**service, anatomic**

**site, condition,**

**synonym, eponym**

**or abbreviation to**

**allow for a**

**clearer, quicker**

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illustrations --  
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and  
understanding of  
the anatomy and  
procedures being  
discussed Coding  
tips throughout  
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**improve your  
understanding of  
the nuances of  
the code set**

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contents -- allows  
users to perform  
a quick search of  
the codebook's  
entire content  
without being in  
a specific section**

**Section-specific  
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-- provides users  
with a tool to  
navigate more  
effectively  
through each  
section's codes  
Summary of  
additions,  
deletions and  
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provides a quick**

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changes without  
having to refer to  
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information and  
resources that  
cover such topics  
as modifiers,



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section tabs --  
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and pages most  
relevant to your  
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color procedural  
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**the end of every  
code set section  
and subsection**

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**patient cases**

**(cleared of any**

**patient**

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**simulate the first**

**year of coding on**

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**records, allowing**

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coding  
instructions to  
help reduce  
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records and health

information technicians,

keep systems working

smoothly by ensuring

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accurately and efficiently

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latest updates to the  
ICD-10 Get familiar with  
ethical and legal issues  
Discover ways to stay  
competitive and get  
ahead The prognosis is  
good—get this book  
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are they calculated? \*

What is the best ROI  
methodology on P4P  
programs that you have  
evaluated and how does  
it work? \* Are tiered  
networks feasible in  
smaller markets? Industry  
Trends \* Do you have a  
recommended reading  
level for translated  
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preventative services in either low socio-economic status populations or for children? Also, is there a web site or written reference indicating how to do that? \* In this era of consumer-driven healthcare, what quality-related information helps consumers make informed choices about health plans or

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Initiatives \* What

screening requirements

do you use for

telemedicine patients?

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kind of investment

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health tools, how quickly

you can achieve an ROI,

and what kind of ROIs

you can expect? \* What

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criteria are payors and  
physicians using to  
determine whether or not  
an e-visit is billable? Are  
there clear-cut  
guidelines? \* What  
lessons have you learned  
through your personal  
health record rollout  
process? What advice can  
you share with other  
organizations as they  
implement their own  
PHRs?HIPAA Security

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Answers  
and Privacy \* What are  
the biggest challenges to  
offering single sign-on? \*

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health physician-patient  
communication? Disease  
Management \* How do  
strategies for asthma  
disease management  
differ for community-  
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staff-to-patient ratio in

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your depression  
management program? \*

How effective are  
physician-specific report  
cards in getting  
physicians in practice  
with the guidelines? \* Is  
there any other type of  
literature that would  
support the effectiveness  
as well? \* What is an  
accurate assessment of a  
member?s readiness to  
change, and how do you

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create interventions that are applicable to each member's stage of readiness? \* How are the health coaches trained, and what kind of training gets them geared up to work with patients? \* What is the average amount of time a health coach spends per call per participant? The Healthcare Answer Book is also available on CD-

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Workbook  
ROM with keyword  
searching

capability. Table of  
Contents \* About This  
Document \* Cost  
Containment o  
Predictive Modeling o  
Pay for Performance o  
Predictive Modeling in  
Pay for Performance o  
Predictive Modeling for  
Asthma & Pre-Natal o  
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when relevant to  
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suffixes. Body Part key  
provides a complete

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list of body parts and how they should be coded in ICD-10.

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that are most

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medical insurance  
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(CPT), followed by  
in-depth  
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procedures and  
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unit reinforce  
important

concepts and  
allow users to  
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Unit 2 covers the  
International

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Revision, Clinical  
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Appendices  
provide the  
official ICD-9-CM  
guidelines for

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reporting, answers  
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services. Instructor  
resources are  
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throughout each

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coding rules and

concepts,

emphasizing the

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different real-life  
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in the chapter on  
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so the reader can  
see the official  
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discussions of that

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topic in the text.

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variations: one

answer blank for

coding questions

that require a one-

code answer;

multiple answer

blanks for coding

questions that

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code answer;

Answers

identifiers next to  
the blank(s) guide  
readers through  
the most difficult  
coding scenarios;  
and answer blanks  
with a preceding  
symbol prompt  
the reader to  
decide the

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Evaluation and Management Services has been added as an appendix. Official Guidelines for Coding and Reporting boxes in the chapter on Using the ICD-9-CM (chapter 15) have been

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visually indicate  
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