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Political corruption is one of the globe's most pressing yet seemingly permanent problems. It is a root cause of low growth and inequality, and plagues

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numerous nations throughout the world in varying degrees. In Political Parties, Business Groups, and Corruption in Developing Countries, Vineeta Yadav tackles the puzzle of corruption by analyzing the role

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that business lobbying plays in it. She shows that the structure of a developing nation's legislative institutions frequently determines whether such institutions promote or restrain corruption. Combining

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focused studies of legislative institutions and business groups in India and Brazil with a broader survey of corruption in sixty four developing democracies, Yadav shows how systems with powerful parties

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rather than ones with powerful individual legislators encourage the most corruption. A rigorous comparative examination of the connections between political institutions, lobbying, and corruption, this work will

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reshape our understanding of how developing country democracies can both discourage and encourage bribery, vote buying, and influence peddling.

Malaysia: Doing Business and

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Investing in ... Guide Volume 1
Strategic, Practical Information,
Regulations, Contacts
Travel to the land of Oz with
Dorothy and find out what
inspired the forthcoming film
blockbuster Oz: The Great and

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The Damn Good Resume Guide

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Effective Communication with
Data Visualization and Design
A Crash Course in Resume
Writing
Updated to incorporate the latest
features, tools, and functions of the new

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version of the popular word processing software, a detailed manual explains all the basics, as well as how to create sophisticated page layouts, insert forms and tables, use graphics, and create book-length documents with outlines and Master Documents. Original. (All Users)

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The story that proclaimed itself, tugged at the Author to be written for all. From pre-Partition India to the present, it captures and captivates the decades in between. Traversing through the two capital cities of Delhi and Leningrad. Highlighting the fundamental formula - Life is simple, predictable and fun !

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Earnestly he said, she will know the truth and the truth will set her free. In today's brutally competitive job market, it's more important than ever for your resume to stand out and capture the attention of potential employers. Unfortunately, most people go about this the wrong way. In this

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step-by-step, comprehensive guide, Dan breaks down the exact method he's carefully developed over a period of ten years to develop rock solid resumes that get results--no matter which job you're trying to land. By following the principles outlined in this book, you can turn your job search around and get

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one step closer to the job you've always dreamed of!

Cover Letter Magic

Stand Out, Land Interviews, and Get the Job You Want

Volume 2: Work Psychology

The Tale of Custard the Dragon

Biodata Mining and Visualization:

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Novel Approaches

The New Rules of Work

Writing Scientific Research

Articles The new edition of the popular guide for novice and professional scientists alike, providing effective strategies and

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step-by-step advice for writing scientific papers for publication
For scientists writing a research article for submission to an international peer-reviewed journal, knowing how to write can be as important as knowing what

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to write. Writing Scientific Research Articles: Strategy and Steps provides systematic guidance on writing effective scientific papers with the greatest chance for publication. Using clear language, this highly

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practical guide shows scientists how to apply their analysis and synthesis skills to produce a compelling research article and increase their competence in written communication of science. The third edition is fully revised to

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reflect changes in the review process and science journal publication. Incorporating current developments in technology and pedagogical practice, brand-new sections cover mapping and planning manuscripts, choosing

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results, systematic reviews, structured abstracts, and more. Updated material on referee criteria offers valuable insights on what journal editors and referees want to publish and why. Offering a hands-on approach to

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developing the academic writing skills of scientists in all disciplines and from all language backgrounds, Writing Scientific Research Articles provides a genre-based pedagogy and clear processes for writing each section

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publishing, online reviews, and predatory conferences and journals Designed for use by individuals as a self-study guide or by groups working with an instructor, Writing Scientific Research Articles: Strategy and

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Steps is a must-have guide for early-career researchers with limited writing experience, scientists for whom English is an additional language, upper-level undergraduates and graduate students writing for publication,

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and STEM and English language professionals involved in teaching manuscript writing and publication skills and mentoring students and colleagues.

Professional resume and cover letter writers reveal their inside

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secrets for creating phenomenal cover letters that get attention and land interviews. Features more than 150 sample cover letters written for all types of job seekers, including the Before-and-After transformations that can make

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boring letters fabulous.
Offers advice on writing a professional-looking cover letter that complements the accompanying resume and draws attention to the job applicant, and includes guidance on resumes,

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interviews, and job hunting.
How to Prepare for a Career and
Land a Job at Apple, Microsoft,
Google, or any Top Tech
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Job Searching Online For
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Malaysia: Doing Business and
Investing in Malaysia Guide
Volume 1 Strategic, Practical
Information and Contacts
Creating a Successful CV
For more than 15 years, The

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Academic Job Search Handbook has assisted job seekers in all academic disciplines in their search for faculty positions. The guide includes information on aspects of the search that are common to all levels, with

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invaluable tips for those seeking their first or second faculty position. This new edition provides updated advice and addresses hot topics in the competitive job market of today, including the challenges faced by

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dual-career couples, job search issues for pregnant candidates, and advice on how to deal with gaps in a CV. The chapter on alternatives to academic jobs has been expanded, and sample resumes from individuals

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seeking nonfaculty positions are included. The book begins with an overview of the hiring process and a timetable for applying for academic positions. It then gives detailed information on application materials,

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interviewing, negotiating job offers, and starting the new job. Guidance throughout is aimed at all candidates, with frequent reference to the specifics of job searches in scientific and technical fields as well as those

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in the humanities and social sciences. Advice on seeking postdoctoral opportunities is also included. Perhaps the most significant contribution is the inclusion of sample vitas. The Academic Job Search Handbook

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describes the organization and content of the vita and includes samples from a variety of fields. In addition to CVs and research statements, new in this edition are a sample interview itinerary, a teaching portfolio, and a

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sample offer letter. The job search correspondence section has also been updated, and there is current information on Internet search methods and useful websites.

Understand the role and

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importance of CVs and learn how to analyze and present your transferable skills. Creating a Successful CV will help you to plan and target your career search and develop a CV that will give you the best opportunity

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of obtaining the job you desire. Practical techniques show you how to present your skills in the best possible light. This innovative series covers a wide range of management and personal development topics.

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Each title is a comprehensive yet compact source of easy reference for all those in or aspiring to a position of responsibility with a focus on developing and enhancing professional management

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practice.

The curriculum vitae, a resume of educational and work background, is essential for undergraduates applying to graduate and professional schools. Now revised and

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updated, How to Prepare Your Curriculum Vitae helps readers to analyze their academic career and create the best "academic resume" possible. Features: A new chapter on crafting international CVs Sample CVs,

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including scannable and international Extensive appendix material with a comprehensive list of action verbs and a bibliography of style books and manuals

The Stephen Cobb User's Guide

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to FileMaker

Get Noticed Get Hired

How to Prepare Your Curriculum
Vitae

The Muse Playbook for
Navigating the Modern
Workplace

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English Core Class 12 CBSE
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Papers (2013 - 2020) powered
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Panduan Praktis Menulis Artikel
dan Esai di Koran

Work Psychology, the second

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volume of the Handbook of Work and Organizational Psychology, concentrates on issues related to the direct relationship between the worker and the organization and on his or her task or function. This could be termed the classical tradition of work psychology,

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including human factors, psychology and ergonomics. This volume provides a comprehensive update on new issues and studies in this core area. Subjects like safety, occupational stress, workload and absenteeism due to sickness are

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tackled. Chapters discuss particular types of workers on whom psychologists have focused attention more recently: the older worker, the unemployed, and the foreign worker. Moving away somewhat from the 'micro-world' of the individual worker, models

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of human economic behaviour and the development of social indicator systems are also explored.

Offers job search strategies using electronic resources, including creating an e-mailable resume, networking in cyberspace, and

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designing a self-promoting Web site.

The world of work has changed. People in previous generations tended to pick one professional path and stick to it. Switching companies every few years wasn't the norm, and changing

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careers was even rarer. Today's career trajectories aren't so scripted and linear. Technology has given rise to new positions that never before existed, which means we are choosing from a much broader set of career options—and have even more

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opportunities to find work that lights us up. However, we don't discover and apply for jobs the same way anymore, and employers don't find applicants the way they used to. Isn't it about time we had a playbook for navigating it all? Kathryn Minshew

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and Alexandra Cavoulacos, founders of the popular career website TheMuse, offer the definitive guide to the modern workplace. Through quick exercises and structured tips, you will learn:

- The New Rules for finding the right path: Sift

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through, and narrow today's ever-growing menu of job and career options, using the simple step-by-step Muse Method. · The New Rules for landing the perfect job: Build your personal brand, and communicate exactly how you can contribute and why your

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experience is valuable in a way that is sure to get the attention of your dream employer. Then ace every step of the interview process, from getting a foot in the door to negotiating your offer. · The New Rules for growing and advancing in your career:

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Mastering first impressions, the art of communication, networking, managing up and other “soft” skills – and make it obvious that whatever level you’re at, you’re ready to get ahead. Whether you are starting out in your career, looking to

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advance, navigating a mid-career shift, or anywhere in between, this is the book you need to thrive in the New World of Work.

Sunshine Mist and the Rainbow

Sing Penting NULis Terus

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Business and Technical

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Communication

How to Write the Perfect Resume

The Academic Job Search

Handbook

By combining research sources with an annotated bibliography this reference

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title locates the sources that offer practical solutions to business and technical communication problems. English-medium universities around the world face real challenges in ensuring that

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incoming students have the language and literacy skills they need to cope with the demands of their degree programmes. One response has been a variety of institutional initiatives to

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assess students after admission, in order to identify those with significant needs and advise them on how to enhance their academic language ability. This volume brings

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together papers from Australia, Canada, Hong Kong, New Zealand, Oman, South Africa and the United States, written by language assessment specialists who discuss issues in the design

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and implementation of these post-admission assessments in their own institutions. A major theme running through the book is the need to evaluate the validity of such assessments not just on

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their technical quality but on their impact, in terms of giving students access to effective means of developing their language skills and ultimately enhancing their academic

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achievement.

Judul: Sing Penting Nulis Terus (Panduan Praktis Menulis Artikel dan Esai di Koran) Penulis: Hamidulloh Ibda Penerbit: Formaci ISBN: 978-602-61554-7-4 Cetakan:

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*Pertama, Juli 2017 Tebal:
14x21 cm, xii + 145*

*Halaman Harga: Rp 55.000
(belum termasuk ongkir)*

*Buku kecil dan mungil ini,
hadir berawal dari dorongan,
kebutuhan dan juga*

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tuntutan. Banyak teman-teman dari penulis sering bertanya dan meminta tips, trik dan ilmu menulis artikel maupun esai di koran. Oleh karena itu, penulis terpaksa harus menulis buku di

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tangan Anda ini. “Mas, mbok Saya dikasih ilmu menulis di koran”, ujar salah satu teman dosen. Begitu pula dengan teman-teman lain, “Pak, Aku diajari nulis to,” kata teman penulis yang

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beprofesi jadi guru. “Bro, minta file-file materi nulis yang kamu sering jadikan materi pelatihan jurnalistik,” pinta temanku yang sedang studi S2. Kemudian, masih banyak pula permintaan lain,

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baik lewat WhatsApp, Line, BBM, medsos maupun lewat japri. Atas berbagai dorongan tersebut, penulis terdorong menulis buku bernas ini. Jika ingin memiliki buku tersebut, silakan

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A Play in One Act
Modernize Your Resume
Work Psychology
Life Is Simple Predictable
and Fun
Using Microsoft Word 2010,
Enhanced Edition

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Strategy and Steps

Write a killer CV and land your dream job. It takes an employer just seven seconds to save or reject a job applicant ' s CV. In this book, James Reed - chairman of REED, Britain ' s largest recruitment

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company - offers invaluable and specific advice on what employers want to see in the CVs they receive and how you can stand out from the crowd. Unlike other career development books, the honest advice presented here has been

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compiled from one-to-one interviews, surveys and countrywide workshops across REED ' s network of recruitment consultants. This book is an accessible and enjoyable read, intensely practical and packed with

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pull-out quotes, layout examples and tips. Find out what future employers are looking for and take the first step to start loving Mondays again.

Based on today's real-world job search trends, Modernize Your

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Resume shows you how to craft a winning resume to meet the complexities of todays highly competitive and technologically driven employment market. The entire job search process is evolving at a remarkably rapid

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pace, and your resume is at the foundation of it all. In this book, you'll learn to: * Write tight, lean, clean, and laser-focused content to keep your reader engaged. Focus on information that is relevant and integrate keywords that are vital to

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being found online. * Create a distinctive design to make your resume stand out and capture attention. Getting noticed is step #1, so make that happen and youre on your way. * Understand how to use todays modern resume for both

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person-to-person job search as well as electronic, digital, and mobile search technologies. * The 80+ resume samples demonstrate these strategies in action for real-life job seekers who've excelled in their search campaigns. The samples

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showcase the resume writing work of Enelow, Kursmark, and many of their colleagues who are also well respected for their expertise in resume strategy, writing, format, and design. Clear guidelines and easy-to-follow examples give you

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practical know-how for building your own powerful resume that will serve all of your job search needs. You'll learn what works, why it works, and how you can make it work for you. The resume book we've all been waiting for from resume industry

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leaders Wendy Enelow and Louise Kursmark. Rich Feller, Past President, National Career Development Association Expert author Cobb has teamed with veteran computer user Romfo to provide a comprehensive course

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in tapping the power of Filemaker II, the #1 bestselling database product for the Macintosh. The authors worked directly with the software publisher on the book.

The Missing Manual
Handbook of Work and

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Organizational Psychology: Work
psychology
CALICO Journal
Writing Scientific Research Articles
A Handbook of Work and
Organizational Psychology
Documentation for Interactive

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Subject Questionnaire

Volume two of a four volume set. This second edition has been extensively rewritten and should be of interest to both practitioners and students of organizational psychology.

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Make information memorable with creative visual design techniques Research shows that visual information is more quickly and easily understood, and much more likely to be remembered.

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This innovative book presents the design process and the best software tools for creating infographics that communicate. Including a special section on how to construct the increasingly

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popular infographic resume, the book offers graphic designers, marketers, and business professionals vital information on the most effective ways to present data. Explains why infographics and

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data visualizations work
Shares the tools and
techniques for creating
great infographics Covers
online infographics used for
marketing, including
social media and search

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engine optimization (SEO)
Shows how to market your skills with a visual,
infographicresume Explores the many internal business uses of infographics,including board meeting presentations,

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annual reports, consumer research statistics, marketing strategies, business plans, and visual explanations of products and services to your customers. With Cool Infographics, you'll learn to

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create infographics to successfully reach your target audience and tell clear stories with your data.

Success can be planned and it can also be earned. The process of planning for

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success ought to start from the onset of the teenage with crystallising proper perceptions of success (P1), reviewing those regularly as the teenager grows and matures in body and mind and

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evaluating each (P1) with his potentials for success (P2)- what are his strengths and natural inclinations. Then, nearer the time the youngster is ready to embark on a career, he has to track the

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prospects for success (P3) in the career or job market. Once the prospects are identified, the right time arrives to chalk out a step-by-step plan (P4). Therefore, once the plan is ready, performance (P5)

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according to the plan must begin.

Internet and Web

Technologies

Political Parties, Business Groups, and Corruption in Developing Countries

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Cover Letters That Ked (5th)
Ask the Headhunter
An Annotated Guide to
Sources, Skills, and Samples
Lose the Resume, Land the
Job

Yana Parker has helped hundreds of

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thousands of job seekers write and refine their resumes to damn near perfection. Her resume guides have been praised for their user-friendly style and savvy advice and, rightly so, have become staples in libraries, career centers, and employment offices nationwide. Now, in this fully revised and updated edition of the best-

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seller, you can quickly garner resume-writing wisdom by following 10 easy steps to a damn good resume. Also included are completely new sections on formatting resumes and submitting resumes over the Internet. Here is a resume guide you can count on to help you get that resume done fast and get it done right.

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This guide to job hunting teaches readers: how to become a powerful candidate by looking beyond the job description; how to use the four questions to distinguish a right interview from a wrong one; how trying to get a job can land you in the wrong job; where and how to gain the inside edge needed to interview

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confidently and convincingly; how to control the interview to one's advantage; how to make the prospective employer see the applicant as the solution to his/her problems; and how to win the job by doing the job.

A play about a schoolmaster at an English boarding school who must go into

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retirement due to ill health.

The Wonderful Wizard of Oz

Trade Secrets of Professional Resumé Writers

The Browning Version

The 7 Second CV

Cool Infographics

Reinventing the Interview to Win the Job

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Today's job seekers need to "lose the resume" in order to land the right job. In this guide, Burnison shares the new rules of engagement in which seekers must learn to tell a story about themselves that speaks to their

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competencies, purpose, passion, and values.

Writing for the Corporate Word
How to Land the Interview